

Members Present:

President - Carole Smith

Trustee - James Musshafen  
- Tiffany Passmore  
- Kim Snyder  
- Mark Strivings  
- Elizabeth VenVertloh

Others Present:

Deborah Leh, Superintendent  
Brad Zilliox, Secondary Principal  
Diane Kannel, Elementary Principal  
Robert Persia, PPS Director  
Jennifer Sinsebox, Curriculum Director  
Beth Gillette, Business Manager  
Judith Cianciola, District Clerk

Members Absent:

Vice President - Carol Davis

CALL TO ORDER – President C. Smith called the meeting to order at 7:00 p.m.

The *Pledge of Allegiance* was led by one student from the high school.

APPROVAL OF AGENDA

Trustee M. Strivings moved, seconded by Trustee K. Snyder, to approve the agenda.

Motion was approved 6-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

A number of teachers and parents requested the opportunity to speak. Comments centered on reductions in staff and class sizes for next year.

PRESENTATIONS/REPORTS/DISCUSSIONS

a. High School Update

B. Zilliox gave an update on events occurring at the high school. These included the College Fair, College Admission Information night, the Honor Roll breakfast, and the musical. An overview of what is occurring in the classrooms was also shared.

b. Update on Implementation of Common Core Learning Standards

J. Sinsebox provided an update on the work that has occurred this year in preparing teachers for the transition to the common core learning standards. Common core work in ELA/Literacy and Mathematics is occurring in the District, and was shared and explained.

c. Budget Presentation 2013-2014: Draft Budget Review

D. Leh presented the second draft of the 2013-2014 budget. It has been a very challenging year with an increase in expenses, a small increase in State Aid, and no ways to increase revenue. The proposed draft consists of a 3.45% tax levy which is within the limit for the district. Strategies used to close the gap were reviewed with the proposed reductions. Programs have not been eliminated. The draft budget will be brought to the Board for approval at the April 8 Board meeting.

d. Superintendent's Report

- 1) Capital Project Vote Results – D. Leh expressed her appreciation to everyone who helped get the information out regarding the Capital Project. The next steps and timeline were reviewed.

Trustee T. Passmore left the meeting at 9:05 p.m.

- 2) Superintendent's Conference Day – D. Leh gave a brief overview of the Conference Day. Some Board members were able to attend. Trainers were provided through funds received from the Strengthening Teacher and Leader Effectiveness (STLE) grant. Staff members were engaged in a variety of workshops to support professional growth.
- 3) Etta Fraser Miller Scholarship – D. Leh reviewed the application that was used last year, and asked the Board if they had any recommendations for changes to the application. One adjustment was recommended.
- 4) Microsoft Enrollment for Education Solutions – The District Technology Advisory Committee is discussing the availability of Microsoft Enrollment for Education Solutions as a way to reduce costs of upgrading our Microsoft software through leasing of software in a BOCES aidable COSER.
- 5) Migration to Microsoft Outlook Email – D. Leh reviewed the process of migrating from our current email and voice mail systems in First Class to Microsoft Exchange (Outlook email). This will result in an overall savings to the District after three years.
- 6) BOCES Annual Meeting – Wednesday, April 10, 2013 – D. Leh reminded the Board of the upcoming BOCES Annual Meeting on April 10, 2013 and asked if the Board members were interested in attending.
- 7) Kindergarten Registration Update – Kindergarten registration has occurred and children are now being scheduled for developmental screenings. The number of incoming kindergarteners is consistent with projections.

e. Board Member Communications

- 1) Communications Committee – D. Leh commented on the recent Communications Committee meeting. Ideas were discussed on ways to get accurate information out to the community regarding the 2013-2014 budget and upcoming vote.
- 2) Questions for Candidates – Budget Newsletter – D. Leh and the Board reviewed the questions used last year for Board candidates. An additional question was proposed and agreed upon.

TREASURER'S REPORT – The Board received the Treasurer's Report for February, 2013.

NEW BUSINESS

a. Approval of Minutes of Board Meeting held on March 11, 2013

Trustee E. VenVertloh moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on March 11, 2013.

Motion 5-0.

b. Approval of Minutes of Capital Project Vote held on March 19, 2013

Trustee E. VenVertloh moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Capital Project Vote held on March 19, 2013.

Motion 5-0.

c. Approval of Legal Notice for Annual Budget Vote

Trustee E. VenVertloh moved, seconded by Trustee M. Strivings, to approve the following:

BE IT RESOLVED that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following legal notice:

NOTICE is hereby given to the inhabitants of the WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT located in Caledonia, Livingston County; Brighton, Chili, Wheatland, Monroe County, State of New York, that said district will hold a budget hearing for the purpose of discussion of the expenditure of funds for the 2013-14 school year, and the budgeting thereof, on Monday, May 13, 2013, at 7 p.m., at the T. J. Connor Elementary School located at 13 Beckwith Avenue, Scottsville, New York, in said district.

ALSO, NOTICE IS HEREBY GIVEN to the inhabitants of the WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT located in Caledonia, Livingston County; Brighton, Chili, Wheatland, Monroe County, State of New York, qualified to vote at school meetings in said district, that voting will take place at the Wheatland-Chili High School located on the corner of North Road and Scottsville-Chili Road, Scottsville, New York, on Tuesday, May 21, 2013, between the hours of 7:00 a.m. and 9:00 p.m. EDST, to fill the designated vacancies on the Board of Education.

AND NOTICE IS ALSO GIVEN that petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the district not later than 4:30 p.m. on April 22, 2013. The following vacancies are to be filled on the Board of Education:

Term: 3 years, Name of Last Incumbent: Carol Davis

Term: 3 years, Name of Last Incumbent: Elizabeth VenVertloh

Each petition must be directed to the Clerk of the district, must be signed by at least twenty-five (25) qualified voters of the district, and must state the name and residence of the candidate. Voting will be on a candidate-at-large basis.

AND NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money to be required for the ensuing year for school purposes, exclusive of public moneys, may be obtained by any taxpayer in the district during the fourteen days immediately preceding the vote, except Saturday, Sunday or holiday, at each of the following school houses, between the hours of 8:00 a.m. and 4:00 p.m.

Wheatland-Chili High School, 940 North Road, Scottsville  
T. J. Connor Elementary School, 13 Beckwith Avenue, Scottsville

AND NOTICE IS ALSO GIVEN that applications for absentee ballots for election of board members may be applied for at the office of the clerk of the district. That a list of all persons to whom absentee ballots shall have been issued will be available in the said office of the clerk on each of the five days prior to the day of the election except Sunday, and that such list will also be posted at the polling place at the election of members of the Board of Education.

AND NOTICE IS ALSO GIVEN that at the same time and place as said election on May 21, 2013, the proposed Annual Budget will be voted upon by voting machine, such vote being designated as PROPOSITION NO. 1.

AND NOTICE IS ALSO GIVEN that at the same time and place as said election on May 21, 2013, the following proposition will also be voted upon:

PROPOSITION NO 2. BE IT RESOLVED that the Board of Education of the Wheatland-Chili Central School District is hereby authorized to withdraw from the existing "School Transportation and Grounds Equipment Reserve" a sum of money up to One Hundred Fifteen Thousand Dollars (\$115,000) to be used for the purchase of one (1) replacement vehicle for the transportation of District students, that vehicle being one (1) 66-passenger bus.

Judith Cianciola  
District Clerk  
Motion 5-0.

d. Approval of Budget Transfer

Trustee E. VenVertloh moved, seconded by Trustee M. Strivings, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following budget transfer:

To: A-01-2110-120-551      From: A-01-2250-150-551      Amount: \$14,270

Motion 5-0.

e. Approval of Second Read and Adoption of Board of Education Policies

Trustee K. Snyder moved, seconded by Trustee E. VenVertloh, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the second reading and adoption of the following Board of Education policies:

**Revised Policy #6130   Evaluation of Personnel**

**NEW Policy #6171   Identification Badges**

**Revised Policy #7210   Student Evaluation**

Motion 5-0.

f. Personnel Actions

1) Approval of Unpaid Leaves of Absence

Trustee E. VenVertloh moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leaves:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Elizabeth Alhart	Teacher	April 8, 2013
Janet Abbott	Teacher Aide	April 8, 2013

Motion 5-0.

2) Approval of Appointment of Long Term Daily Substitute – Certificated Staff

Trustee E. VenVertloh moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following long term daily substitute:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Laura Robinson	Special Education Teacher	\$200/day	March 26, 2013

Motion 5-0.

3) Withdrawal of Section 75 Charges

Trustee E. VenVertloh moved, seconded by Trustee M. Strivings, to approve the following:

BE IT HEREBY RESOLVED that, the Board of Education of the Wheatland-Chili Central School District withdraws the disciplinary charges pursuant to the Civil Service Law, Section 75, concerning the employee discussed in the executive session on a personnel matter and charges preferred at the February 26, 2013 Board of Education meeting.

Motion 5-0.

EXECUTIVE SESSION:

Trustee K. Snyder moved, seconded by Trustee E. VenVertloh, to adjourn to Executive Session to discuss the employment of specific individuals at 9:35 p.m.

Motion carried 5-0..

Trustee J. Musshafen moved, seconded by Trustee M. Strivings, to reconvene the meeting at 10:40 p.m.

Motion carried 5-0.

ADJOURNMENT

Trustee K. Snyder moved, seconded by Trustee J. Musshafen, to adjourn the meeting at 10:41 p.m.

Motion 5-0.